

Rutherford Winans Academy Mission Statement

The mission of Rutherford Winans Academy is to prepare students for academic excellence and responsible citizenship.



Rutherford Winans Academy
16411 Curtis Avenue, Detroit, MI 48235
Wednesday, August 23, 2023 @ 5:30 p.m.

Organizational & Board Meeting Agenda

- | | |
|---|---|
| I. Call to Order | Reginald B. Scott, II., President |
| II. Roll Call | Board Members |
| III. Public Comment | Board Members |
| IV. Approval of Agenda | Board Members |
| V. Approval of the Minutes– June Meeting | Board Members |
| VI. Curriculum Update | Tomi Ingram, Instructional Officer |
| VII. Principal Report | Dr. Ingra Howard |
| VIII. Report from Solid Rock Management | Lateefah Scott
Cindy Flowers, Vice President |
| • 4 th Quarter Financials | |
| IX. Old Business | Board Members |
| • N/A | |
| X. New Business | Board Members |
| • Annual Resolutions | |
| • Annual Conflict of Interest Form | |
| • RWA Compliance Report | |

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XI. Adjournment

Next Meeting: Wednesday, October 25, 2023

Approved Agenda Signature: _____



Board position: _____

President

Date: _____

8.23.23

This meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Individuals wishing to place an item on the agenda shall register their intent with the school principal two (2) days prior to the date set by the Board for mailing the Board member Meeting Agenda. Individuals wishing to address the board of directors under Items III or VIII are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than (5) minutes each and total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time effective manner.

*Complaints or concerns regarding the Board members or individuals assigned to the Academy shall first be addressed in writing and delivered to the board President at least (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. Individuals with special needs accommodations should contact the Principal's Office at (313) 852-0709 preferably five (5) business days prior to the meeting. Proposed minutes of this meeting will be available for public inspection at the Academy office located at: 16411 Curtis Ave., Detroit, MI 48235, eight (8) business days after the meeting. Approved minutes are available with five (5) business days after the meeting at which they are approved pursuant to applicable law.

**Rutherford Winans Academy
Board of Directors Meeting
Monday, June 26, 2023**

The monthly meeting of the Board of Directors of the Rutherford Winans Academy was held on Monday, June 26, 2023, at Rutherford Winans, Detroit, MI at 5:30 p.m.

The following Board Members were present:

Reginald B. Scott, II – President
Patricia Charleston – Vice President
Tamika Bryant-Cromer – Treasurer & Secretary

Absent:

Shivonna Cadwell – Board member

Guests included:

Lateefah Walker – Solid Rock
Melissa Evans – Solid Rock
Dr. Ingra Howard – Principal
Rachael Pesta- Curriculum
Alma Hollis – DPS representative
Erricka Chester – Office Clerk

Parent Guest:

Public Comment:

Reginald B. Scott, II officially called the Budget Hearing meeting to order at 5:45 p.m.

Budget Hearing (Melissa Evans)

- The ESSER Grant needs to be fully utilized by August 2024, which offsets salaries and additional support staff.
- Reviewed the 2022-2023 school year amended budget.
- Proposed the 2023-2024 school year budget.
- Recommended the amended budget for 2023-2024 be prepared and reviewed in December 2023 or January 2024.

Board moved to adopt the 2023-2024 school year budget. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer.

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer.

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Adjournment

A motion was made to adjourn the meeting by board member Reginald Scott.

Meeting adjourned at 6:15 p.m.

Reginald B. Scott, II officially called the board meeting to order at 6:15 p.m.

Board moved to approve the agenda. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston and Tamika Bryant-Cromer.

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Board moved to approve the minutes from the April meeting after correction of board member name and removal of parent guest name, corrections were made. The Motion was made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer.

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Board moved to approve the minutes from the May meeting after board member moved to absent, corrections were made. Motion made by Reginald Scott. Motion seconded by Tamika Bryant-Cromer.

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer.

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Curriculum Update (Rachel Pesta)

- Spring Assessment Data
 - a) K-8 analysis detailed report shared and reviewed.
 - b) NWEA results reviewed for K-8.
 - c) Academic Goals achieved by end of the 2022-2023 school year reviewed.
 - d) Photos of yearly celebrations and highlights reviewed.

Principals' Report (Dr. Ingra Howard)

Calendar of Events

- May 13, 2023-Henry Ford Community College (7/8th Grade)
- May 16, 2023-Middle School Science Fair
- May 25, 2023-Downtown Detroit Field Trip (4th Grade)
- May 26, 2023- Career Day (5th-8th Grade)
- June 1, 2023-8th Grade Dinner/Dance
- June 2, 2023-Mental Health Awareness Day Activities 10:00-3:00
- June 8, 2023-Spring Play-Honk Jr. The Musical 5:00 pm
- June 12-14, 2023-Eighth Grade Activities (D & B, Game Bus, Pizza/Popcorn)
- June 14, 2023-Field Day 8:00-3:00 (Exotic Animal Zoo, Activities)
- June 15, 2023-Promotion Ceremonies 3:00, 4:30, & 5:30 (Auditorium)
- June 20, 2023-July 13, 2023-Summer School Begins (8:00-Noon)

Enrollment/Attendance Report

- Enrollment is currently at 165, marketing initiatives are in place for the coming school year (visit school fairs, early childcare centers, door to door student solicitation in area will be done also etc.)
- Average school attendance for the month of May was 90%.

K-8 Culture & Climate/School Activities

Assessment Testing Percentages of Completion

- PSAT- 100% Completion
- Early Literacy and Math Benchmark Assessment- 100% Completion
- M-STEP 98% Completion

Michigan Integrated Continuous Improvement Process (MICIP) Goal Reporting

- NWEA-Math and Reading Goals were 50% of students will meet their growth goals-Winter/Spring and we surpassed to reach 60% student growth.

Curriculum Instruction / Assessment (K-8)

- Retention Warning Letters
- Retention/Remediation List
- Mandatory Summer School Letters

Principal Professional Learning

Impactful Leadership Conference 6/22-6/23, 2023.

Staffing

Positions needed for the 2023-2024 school year: Paraprofessionals; Elementary Teacher, Middle School ELA, Social Studies, Science, & Math. Potential Interviews will take place June 6, 2023.

Student Affairs

Our Call to Order occurs daily during our breakfast time and is now led by our scholars.

School Discipline

- Total: 16 suspensions (1-3 days)

Participation/Principals Initiatives

- Outdoor Open House (May/June)- Tuesday, Thursday, Friday Mornings and Afterschool-tables set up for early and open enrollment (curriculum, Extracurricular, New Initiatives for upcoming year) Banners, balloons, Food (Bagels, donuts, hotdogs, chips, cookies, pop). Would like to provide pens, keychains, bookmarks with school logos and information.
- Neighborhood Care Team (Administrators/Office Staff-3, Teachers-3, Parents-3) will canvas the neighborhood, businesses, and surrounding areas with school flyers, pamphlets, and registration QR Code Links.

Social Media

- Facebook postings occur weekly with photos of various activities occurring in the school and classrooms.

Board moved to approve the curriculum and principals' report. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer.

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Solid Rock Management Company Report

- **SAAN Loan**

a) 250,000 loan for the fiscal year, usual yearly terms.

b) Mr. Scott stated interest will be higher this year, however, the loan is needed.

- **Board Concerns**

a) Target number of students 230-250.

b) 2 more years building lease.

c) Building improvements needed for classes.

d) WAPA liquidation will allow RWA priority for equipment and supplies.II

Board moved to approve the SAAN Loan. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer.

➤ **Roll Call Vote:**

Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer

Nays: None

3 Yeas and 0 Nays

The motion was approved.

- **Resolution for Adoption**

Board moved to approve the Adoption of the Resolution Authorization. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer.

- Roll Call Vote:
Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Old Business

New Business

- 2023-2024 school year calendar reviewed.
- 2023-2024 Board of Directors calendar reviewed.
 - a) The meetings will start at 5:30 p.m. next school year.
 - b) The February meeting will be held on Tuesday, February 13, 2024.

Board moved to approve the 2023-2024 School Year and Board of Directors calendars. Motion made by Reginald Scott, II. Motion seconded by Tamika Bryant-Cromer.

- Roll Call Vote:
Yeas: Reginald Scott, II, Patricia Charleston, and Tamika Bryant-Cromer
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Adjournment

A motion was made to adjourn the meeting by board member Reginald Scott, II.

Meeting adjourned at 7:07 p.m.



Reginald B. Scott, II, President