

**Rutherford Winans Academy
Board of Directors Meeting**

October 30, 2024

The monthly meeting of the Board of Directors of Rutherford Winans Academy was held on Wednesday, October 30, 2024, at 16411 Curtis St., Detroit, MI at 6:00 p.m.

The following Board Members were present:

Mr. Reginald B. Scott, II – President
Mrs. Tamika Bryant-Cromer – Vice President
Ms. Shivonna Cadwell – Board Member

Absent:

Ms. Patricia Charleston – Secretary/Treasurer
Mrs. Larita Snodgrass – Board Member

Guests included:

Dr. Ingra Howard – Principal
Tomi Ingram – Curriculum Instructional Officer
John Hill – Dean of Students
Mrs. Vanessa Staton – Office Manager
Ms. Paradise Staton – Office Clerical Admin.
Lateefah Scott – Solid Rock
LaShanda Thomas – Clairmount Group *via zoom*

Parent Guest:

Guardian of Student A

Public Comment(s):

None

Mr. Reginald B. Scott, II officially called the meeting to order at 6:05 p.m.
The board moved to approve the agenda and minutes from LAST month's board meeting. Motion to approve the agenda was made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve the agenda:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Motion to approve the minutes was made by Mrs. Tamika Bryant-Cromer, for authority to be granted to herself and Ms. Shivonna Cadwell to approve the minutes once reviewed by both. The motion was seconded by Mr. Reginald B. Scott, II.

Motion made to approve the minutes from LAST month's board meeting:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Curriculum Report

The Curriculum report was presented by Ms. Tomi Ingram

CURRICULUM

- Push for Reading and Writing
 - Reading Across the Curriculum (training October). Focus targeting skills that increase comprehension and reading success in everyday life in all disciplines.
 - Reading: Integrated approach; text Dependent Questioning; text structure; comprehension check, Novel studies
 - LETRS Science of Reading State of Michigan Cohort 8 is fully funded by Section 35a(10) Language Essential for Teachers of Reading and Spelling (LETRS) Training grant. All staff
- School-wide Reading Initiatives
 - 100 Book Challenge
 - Book Club
 - Novel Studies
 - Scholastic Book Fair

INSTRUCTION

- Scripted instruction will be monitored
 - Modeling weekly for teachers is a priority this year
- Professional Learning Workshops
 - 6th – 8th Social Studies New Instructional Training
 - K-8 Edmentum Exact Path Diving Deeper; Learning Path Intervention, Assess & Teach

ASSESSMENTS

- M-STEP Spring 2023-2024
- NWEA Fall Assessment

GRANTS

- Out of School Time Grant
- Learning Lit with Wayne RESA

The board moved to approve the curriculum report. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the curriculum report:

- Roll Call Vote:
 - Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell
 - Nays: None
 - 3 Yeas and 0 Nays
 - The motion was approved.

Principals Report

The Principals report was presented by Dr. Ingra Howard

- Enrollment Report – The principal stated that the current enrollment is as follows:
 - Total Enrollment – 165
 - 91% attendance for October
- Academic Report/Student Affairs
 - NWEA Fall testing has concluded
 - Informal observations are underway
 - 100 Book Challenge and Scholastic Book Fair
 - DPSCD K-8 Partner Outreach-High School Exam Presentation
 - Students will begin their campaign for Student Council
- Events and Activities Report
 - October 11th – Grandparents Celebration
 - October 15th – after school tutoring starts

- October 23rd – 4th/5th grade fieldtrip to DIA and Arab American Museum
- October 25th – Harvest Celebration
- October 29th – Report cards distributed
- October 31st – Ann Arbor Hands on Museum
- Updates/Concerns
- Discipline Report
 - 6 students 1 day suspension
- Professional Development
 - Principal and Staff
 - LETRS Cohort 8-Science of Reading

The board moved to approve the principals report. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer.

Motion made to approve the principals report:

- Roll Call Vote:
Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Management Company Report

The Management Company report was presented by Ms. Lateefah Scott on Q1 Financials and Ms. LaShanda Thomas addressed the audit:

Ms. LaShanda Thomas addressed the Audit indicating the auditor issued an unmodified opinion on pages 1 -3. There were no unauthorized findings regarding the documentation or the internal control structure. The auditor explained the items they look for during their assessment: accounting entries, proper monthly reconciliation, internal controls around segregation of duties and if payments made by the management company were handled with the BOD knowledge. Previous year's findings were taken into consideration to assess the risk for the organization. No single audit was required due to the amount of federal funds received being below the threshold for such an audit. All funds are combined into one entity for reporting purposes. The fund balance and receivables balance was driven by grants received. Ms. LaShanda explained the difference between capital assets and profit and loss.

Mr. Reginald B. Scott, II inquired about the amount listed as accounts payable and the sources of local revenue. He also asked if there were any considerations regarding internal controls. Ms. LaShanda Thomas stated that she did not have any suggestions regarding internal controls.

Mr. Reginal B. Scott, II wanted to remind the BOD there should be a posting for a new auditing firm.

The board moved to approve the Audit report. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the Audit report:

- Roll Call Vote:
Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell
Nays: None
3 Yeas and 0 Nays

The motion was approved

Ms. Lateefah Scott informed the BOD that the accountant will not attend the BOD meetings, however, she'd answer whatever questions they may have. Mr. Reginald B. Scott, II stated the financials provided by Allen Young and

Associates are much better and financials should be monitored because of the enrollment to avoid being put in a vulnerable position.

The board moved to approve the Q1 financials. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer

Motion made to approve the Q1 financials:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

3 Yeas and 0 Nays

The motion was approved.

The board moved to approve the Audit financials through June 30, 2024, are submitted as the Q4 financials. Motion made by Mr. Reginald B. Scott, II. Motion seconded by Mrs. Tamika Bryant-Cromer

Motion made to approve the Audit financials through June 30, 2024, are submitted as the Q4 financials:

➤ Roll Call Vote:

Yeas: Mr. Reginald B. Scott, II, Mrs. Tamika Bryant-Cromer, and Ms. Shivonna Cadwell

Nays: None

3 Yeas and 0 Nays

The motion was approved

New Business

Budget recommendation(s) for the 2024-2025 school year.

Discipline Actions

Mr. Reginald B. Scott, II explained the purpose of the meeting, the reason for Student A's appearance before the Board of Directors (BOD), and the differences between an open and a closed hearing. He then asked Student A's guardian if she preferred an open or closed hearing. The guardian chose an open hearing. Mr. Scott informed the guardian that Student A would be referred to as "Student A" rather than by his name to protect his privacy.

Mr. John Hill spoke with Student A and several other students regarding who had brought the vape pen to school. Student A admitted to having the vape pen, accepting responsibility and explaining that he had found it outside and brought it into the school. He acknowledged that he should have either turned it in to staff or not picked it up in the first place, understanding the dangers of using a vape pen.

The BOD discussed Student A's academic progress, noting areas that needed improvement for Student A to be considered for admission to Renaissance High School. They also recommended that Student A participate in a mentoring program. Student A expressed his intention to complete the 8th grade at RWA. The guardian provided additional context about the family dynamic. The BOD encouraged Student A to stay on track with his studies.

In response, Student A shared his interest in starting a clothing business.

The BOD decided not to expel Student A, instead Dr. Ingra Howard placed Student A on a Behavior Intervention Plan. From November 1, 2024, to February 24, 2024, Student A will be required to check in daily with Mr. John Hill and/or Dr. Ingra Howard. Additionally, Student A must research, write a report, and deliver a speech to the student body at an assembly about the dangers of vaping, as well as issue a public apology. He will also be responsible for coordinating a day of entrepreneurship.

The guardian of Student A apologized for her child's actions and expressed gratitude to the administration for their willingness to work with her family.

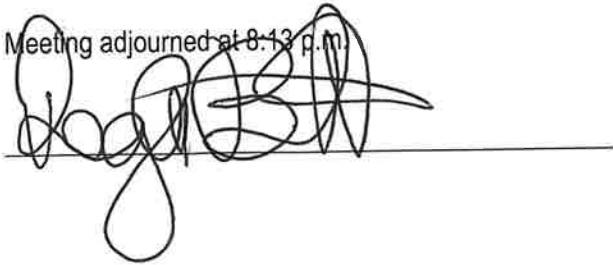
President/Board Report

DPSCD

Adjournment

A motion was made to adjourn the meeting by board member Mr. Reginald B. Scott, II. Seconded by Mrs. Tamika Bryant-Cromer.

Meeting adjourned at 8:13 p.m.

A handwritten signature in black ink, appearing to be "Reginald B. Scott, II", is written over a horizontal line. The signature is highly stylized and cursive.