

**Rutherford Winans Academy
Board of Directors Meeting**

August 28, 2024

The monthly meeting of the Board of Directors of Rutherford Winans Academy was held on Wednesday, August 28, 2024, at 16411 Curtis St., Detroit, MI at 6:00 p.m.

The following Board Members were present:

Mrs. Tamika Bryant-Cromer – Secretary/Treasurer
Ms. Shivonna Cadwell – Board Member
Mrs. Larita Snodgrass – Board Member

Absent:

Mr. Reginald B. Scott, II – President
Ms. Patricia Charleston – Vice President

Guests included:

Dr. Ingra Howard - Principal
Mrs. Vanessa Staton – Office Manager
Ms. Paradise Staton – Office Support Admin.
Rachel Horne - DPS

Parent Guest:

Public Comment(s):

Mrs. Tamika Bryant-Cromer officially called the meeting to order at 6:07 p.m.

The board moved to approve the agenda and minutes from LAST month's board meeting.

Motion to approve the agenda from LAST month's board meeting: replacing Reginald B Scott, II with Tamika Bryant-Cromer for Call to Order was made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve the agenda from LAST month's board meeting:

➤ Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Motion made to approve the minutes was made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the minutes from LAST month's board meeting:

➤ Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Curriculum Report

Principals Report

The Principals' report was presented by Dr. Howard

➤ Enrollment Report – The principal stated that the current enrollment is as follows:

- Total Enrollment – 136
- Academic Report/Student Affairs
- Events and Activities Report
 - June 17th – July 25th Summer Learning Discovery
 - August 12th – Teachers and staff returned to building
 - August 15th – Parent Orientation
 - August 23rd – Neighborhood Appreciation Day/Enrollment Fair
 - August 26th – First Day of School
 - August 30th – September 2nd Labor Day Observed (no school)
 - September 3rd – Coffee and Conversation with the Principal
 - September 26th – Curriculum Carnival
- Updates/Concerns
 - Promotional items have arrived
 - Posting weekly on Facebook
 - Mailers sent to 1000 families in the neighborhood
 - We have partnered with Toddler Time childcare
 - Rooms have been painted
 - Gym teacher needed
- Discipline Report
- Professional Development
 - Two-week professional development for content areas, intensive training for math, science, and reading
 - Instructional coaching for K-3 teachers
 - Charlotte Danielson Training in August @ Wayne RESA for Dr. Howard

The board moved to approve the principals report. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the principals report:

- Roll Call Vote:
Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass
Nays: None
3 Yeas and 0 Nays
The motion was approved.

Management Company Report

The Management Company report was presented by Ms. Lateefah Scott.

- Building Updates
 - Contracted someone to fix a portion of the roof over the hallway and lockers
 - Repainted classrooms
 - Classroom floors were repaired where the floor buckled
 - Restrooms were repainted

Mrs. Tamika Bryant-Cromer inquired if there had been any word from DPS regarding the roof

The board moved to approve the Management Company Report by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the Management Company report:

- Roll Call Vote:
Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass
Nays: None
3 Yeas and 0 Nays

The motion was approved.

New Business

New Business presented by Mrs. Tamika Bryant-Cromer

- Resolution of the Board of Directors or Rutherford Winans Academy

Ms. Shivonna Cadwell inquired about the external auditor. Mrs. Tamika Bryant-Cromer stated an RFP will need to be completed. Mrs. Tamika Bryant-Cromer asked Ms. Lateefa Scott to do an RFP for an auditor.

The board moved to approve the resolution of the Board of Directors or Rutherford Winans Academy. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell

Motion made to approve the resolution of the Board of Directors or Rutherford Winans Academy:

- Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

- Board Resolution – Election of Officers

The board moved to nominate Mr. Reginald B. Scott, II as Board President. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve Mr. Reginald B. Scott, II as Board President:

- Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

The board moved to nominate Mrs. Tamika Bryant-Cromer as Board Vice President. Motion made by Ms. Shivonna Cadwell. Motion seconded by Mrs. Larita Snodgrass.

Motion made to approve Mrs. Tamika Bryant-Cromer as Board Vice President:

- Roll Call Vote:

Yeas: Ms. Shivonna Cadwell and Mrs. Larita Snodgrass

Nays: Mrs. Tamika Bryant-Cromer

2 Yeas and 1 Nays

The motion was approved.

The board moved to nominate Mrs. Patricia Charleston as Board Secretary/Treasurer. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms Shivonna Cadwell.

Motion made to approve Mrs. Patricia Charleston as Board Secretary/Treasurer:

- Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

The board moved to approve the Board Resolution – Election of Officers. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve the Board Resolution – Election of Officers:

➤ Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

➤ Certification of Compliance

The board moved to accept the Certification of Compliance. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell.

Motion made to move approve the Certification of Compliance:

➤ Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

➤ ESP Due Diligence Questionnaire

The board moved to approve the ESP Due Diligence Questionnaire. Motion made by Mrs. Tamika Bryant-Cromer. Motion seconded by Ms. Shivonna Cadwell.

Motion made to approve the ESP Due Diligence Questionnaire:

➤ Roll Call Vote:

Yeas: Mrs. Tamika Bryant-Cromer, Ms. Shivonna Cadwell, and Mrs. Larita Snodgrass

Nays: None

3 Yeas and 0 Nays

The motion was approved.

Discipline Actions

President/Board Report

DPSCD

Adjournment

A motion was made to adjourn the meeting by board member Mrs. Tamika Bryant-Cromer. Seconded by Ms. Shivonna Cadwell.

The meeting adjourned at 6:27 p.m.

Tamika Bryant Cromer

Tamika Bryant-Cromer, Board Vice President